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| Sonu Jain, CPA  321 Sycamore, Albany, NY 98765  **Phone** (123) 456-7890 **Fax** (123) 456-7891 | Logo placeholder |

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| INVOICE No. 1002 | Date 11/10/22 |

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| Bill To | SHIP TO | INSTRUCTIONS |
| Cataldo Capon 234 5th Ave. Madison, WI 12345 | Same as recipient | Express overnight delivery |

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| Quantity | Description | Unit Price | Total |
| 12 | Confidential file boxes | 75.00 | 900.00 |
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| --- | --- |
| Subtotal | 900.00 |
| Sales Tax | 45.00 |
| Shipping & Handling | 24.99 |
| Total Due By Date 12/30/22 | 969.99 |

Thank you for your business!